Minutes of South Dartmoor Community Energy 2024 Annual General Meeting

7.30pm 11th November 2025. Held Online.

Attendees:	
Directors	Mark Wray Sarah Brooks
Members	Mark Skinner Helen Thompson Jessica Taylor Nicky Puttick Katie Reville
Supporters	Michael Jarrold

Apologies:
Travis Bramley (P)
Dani De Beaumont (P)
Ben Harris (P)

(P - Members voting by Proxy)

1. Welcome

The Chair (Mark Wray) welcomed members and supporters.

2. Apologies for absence

Apologies were given as noted above.

3. Acceptance of minutes from 2024 AGM

Mark Wray asked if the members present were happy to accept the minutes of SDCE's 2024 AGM as an accurate record. All were in favour, with no additional comments made.

4. Receipt of the Accounts

Michael Jarrold (from Griffin Accountancy) was welcomed and presented SDCE's 2024-25 accounts, which showed a significant increase in turnover from the previous year (largely due to SDCE's expansion into retrofit). The organisation generated a surplus which was moved to reserves to strengthen financial resilience. Michael explained SDCE's corporation tax liability, and the back payment of corporation tax paid this financial year (since the organisation had been misinformed by its previous accountant).

Mark Wray asked members present if they were happy to accept the accounts and disapply the requirement for the accounts to be externally audited for the year 1st April 2024 – 31st March 2025. All were in favour.

5. Re-elections to the board
Members were asked to vote (by raising their hand) if they wished to re-elect Mark Wray, Sarah Brooks and Nicola Puttick to the board of directors. All were in favour.
Members were then asked to vote (by raising their hand) if they wished to elect Mark Skinner (Senior Retrofit Advisor for SDCE) to the board of directors. All were in favour.

5.Chairs report

Mark Wray provided a summary of SDCE's activities and funding over the 2024-25 financial year. Mark spoke about new staff members and leavers. Mark welcomed Dani De Beaumont and Jessica Taylor, and announced that Teresa Godfrey, Tim Clewer and Sonia Bedford had stepped down at the end of the last financial year. Mark Wray thanked the SDCE team for a productive and successful year.

6. Mark Skinner and Helen Thompson presentation

Mark Skinner summarised the two retrofit projects that had taken place during 2024-25; LEAD and HUG2. He spoke about SDCE's involvement in both schemes and discussed some of the impact for local South Hams residents.

Helen Thompson shared a case study for a client she had recently supported, who has resolved £2000 of energy debt, and whose mental health has now significantly improved.

7. Close