



Home Energy Advisor Vacancies

Home-based. Part-time. Flexible working. Good hourly rate. Training provided.

We are looking for people to join our team as self-employed Home Energy Advisors.

SDCE is a non-profit, community benefit society, which delivers impactful projects to reduce carbon emissions and fuel poverty in the South Hams. We have long term funding for several projects and are looking for one or more self-employed home energy advisors to join our team.

Ideally based in the South Hams, you'll be passionate about helping people in fuel poverty, improving wellbeing and decarbonising existing housing.

The Role:

You will be working closely with colleagues in the Energy Advice Team to deliver a range of community focused energy and fuel poverty projects. You join SDCE in a time of growth and you'll be helping us to reach more residents in need of our support. You will bring your skills to the team working in one or more of the following areas:

- Energy efficiency and retrofit works – enabling the installation of simple measures and larger retrofit works in homes, by supporting vulnerable residents on their journey.
- Fuel poverty prevention – supporting one or more of our projects to reach residents at risk of fuel poverty and living in cold, damp homes.
- Community engagement – drop-ins, training and workshops. SDCE delivers these activities on a number of energy and climate emergency themes

HEA's play an important role in delivering the overall aims and objectives of Devon's Community Energy Groups, working as part of an innovative and supportive network across Devon, directly helping to improve the lives of those living in our local community. Our Home Energy Advisors (HEA's) are required to:

- Provide tailored advice and support to householders in the South Hams
- Give advice by phone, email and at home visits
- Attend drop-in sessions and community events, setting up a display stand and engaging the public
- Participate in team meetings, sharing information and supporting each other
- Build on existing relationships with local community partners
- Keep up to date on new energy grants and schemes in order to provide the maximum support to householders
- Keep accurate records

About you:

You are a people person, who is able to think critically and learn new skills, passionate about supporting residents to improve their circumstances.

Here's what we're looking for:

- ✓ A passion for working alongside residents to improve their circumstances.
- ✓ A caring and understanding approach and ability to show empathy.
- ✓ Thrives in a dynamic and collaborative work environment.
- ✓ Able to stay focussed and calm when helping people who are distressed.
- ✓ Can build relationships in person, while remote working with people from a wide range of backgrounds.
- ✓ Enthusiasm, dedication to problem solving, and ability to build rapport with residents and colleagues in the community.
- ✓ A team player, able to work on own initiative with limited supervision.
- ✓ Excellent written and oral skills.
- ✓ An eye for detail and accurate record keeping.
- ✓ IT literate and own laptop or iPad.
- ✓ Have own vehicle/access to vehicle for carrying out visits.
- ✓ Willing to attend online training and learn new skills.

Desirable:

- ✓ Knowledge and understanding of fuel poverty, energy efficiency and their effects on health.
- ✓ An interest in the community energy sector and the transition to Net Zero.
- ✓ Ability to support Project Managers in monitoring and attaining targets.
- ✓ Experience of the welfare benefit system.

- ✓ A Disclosure and Barring Service (DBS) check will be required.
- ✓ Perhaps you're already delivering grass roots action on the journey to Net Zero or have a few years' experience supporting residents in a frontline service.

The Offer

Time: Self-employed part-time role, hours to suit you (average 2-4 days a week)

Duration: 1 year fixed term contract (3 month probationary period) with potential for extension

Location: Home-based with travel across the South Hams

Salary: Hourly rate £15

Start date: ASAP

Deadline: Ongoing

Further details: Please email kara@sdce.org.uk to arrange an informal discussion.

Application process:

Please email a CV and covering letter describing your motivations and suitability for the role with reference to the expectations set out in this application pack to kara@sdce.org.uk